

**Minutes of the
Oglethorpe County Library
Board of Trustees
January 16, 2007**

Attending: Chair, Howard Shapiro, Jodi Higgins, Mary Ann Crawford, Greg Jones, Tom Gresham, Tricia Mathis, Barbara Davenport, and Brenda Yeany ARLS Director: Kathy Ames, Branch Coordinator: Judy Atwood and Branch Manager: Jan Burroughs. *peggy, too*

Called to Order: Meeting was called to order by Chairman Howard Shapiro

Friends of the Library Report: Greg Jones reported that the Friends are finally gaining momentum due to the efforts of Bonnie Ash. The fall 2006 book sale was the best ever, generating over \$1,300.00.

Branch Managers Report: see white hand-out

Regional Reports:

- Trustee Handbooks were distributed describing the role of the Library Trustee.
- State Legislature is currently meeting. Kathy requests that board members call their representative and request their support of increasing funding for new books and new construction.
- For FY07 the Governor recommended \$2,000,000 (\$0.18/ capita) as a one time supplement. He now recommends that this be an annual \$2,000,000 supplement.
- There will be a 38% increase in health insurance for employees
- Library Legislative Day is Tuesday, February 13. Everyone is welcome to attend.
- Library outreach person has been hired and soon homebound delivery will resume.

Financial Report

- We've received more than 50% of our income and have only spent 45%. We are also going to be a rebate from Alltel/Windstream for \$330.00.
- Financial Committee nominated: Greg Jones – Chair, Sam Nash, Jodi Higgins, Howard Shapiro, Mary Ann Crawford. Motion to accept nominations by Jodi Higgins, 2nd by Greg Jones.

New Business:

- Motion to replace Tim Andrews on the Regional Board with Tom Gresham made by Mary Ann Crawford, 2nd Barbara Davenport.
- Flag pole light in need of repair. See if Son's of Confederate Veterans will pick up the expense of bulb and lens replacement.

Motion to adjourn made by Tricia Mathis, 2nd by Jodi Higgins.

Respectfully submitted:
Janet A. Burroughs, Acting Secretary

Minutes of the Oglethorpe County Library Board of Trustees
July 17, 2007

Attending: Chair, Howard Shapiro, Jodi Higgins, Mary Ann Crawford, Greg Jones, Tricia Mathis, Barbara Davenport, Tim Andrews, Peggy Hroma, and Brenda Yeany
ARLS Director: Kathy Ames and **Branch Manager:** Jan Burroughs.

Called to Order: Meeting was called to order by Chairman Howard Shapiro

Minutes: Motion made by Tricia Mathis, 2nd by Barbara Davenport, to accept the Minutes of April 17, 2007 board meeting.

Friends of the Library Report: Greg Jones reported that the Antiques Road Show was very successful and that we will be looking for a larger location for next year. \$750 was raised at the door with a \$250 match from Historic Oglethorpe.

Concerning Friends group paying for installation of carpet, Kathryn Ames says that this is not an uncommon expenditure for Friends groups. Motion made by Greg Jones to encourage the FOL to pay for installation. 2nd by Mary Ann Crawford.

Branch Managers Report: see white hand-out

Regional Reports:

- Jim White from the Oconee County is singing the praises of FOL president Bonnie Ash as Oconee hopes to have their own Road show program in the fall.
- E-rate has yet to be paid and pest control will increase in FY08. We did not have to dip into the reserve account as expected for FY07.
- Relevance of "Drug Free" workplace program became apparent recently when ARLS staff member was in automobile accident and later tested positive for Marijuana use.
- Donna Brumby has been hired as Branch Coordinator for ARLS. She comes to us with 21 years of library experience. She has been a branch manager and a book store owner!
- Joshua's Law/Driver's Education grant has been approved and we are scheduled to receive 2 new computers.
- Library 2.0 is in the works. Our \$1300.00 windfall went into purchasing an upgrade to our computer programs and printers.

Financial Report (see green sheet)

New Business:

- Library cleaning contract needs to go out to bid again
- MRR grant money has been requested: \$9700.00 for AC repair and replacement and \$15,000.00 for roof repair. Motion to accept these figures was made by Tim Andrews, 2nd by Greg Jones

Motion to adjourn.

Minutes of the Oglethorpe County Library Board of Trustees
October 16, 2007

Attending: Chairman Howard Shapiro, Branch Coordinator Donna Brumby, ARLS Director Kathryn Ames, Branch Manager Janet Burroughs, Greg Jones, Sam Nash, Tom Gresham, Brenda Yeany, Peggy Hroma.

Called to Order by Chairman Howard Shapiro

Introductions

Friends of the Library Report (see handouts & quarterly newsletter)

Branch Manager's Report: see white sheet.

Financial Reports: green sheet

- According to Mrs. Ames, we are right on target with the budget, having used no more than 25% of our annual budget. Salaries are below 25%
- Library Board Constitutional issue: Ames reports any agency contributing to the funding of the library is entitled to a representative on the Board of Trustees. By law, even the smallest annual contribution warrants a seat on the board unless a "threshold" is stated in the Library's constitution. Currently the four municipalities are not represented on our board.
 - Motion made by Greg Jones, 2nd by Peggy Hroma to vote at the next meeting to amend the library's constitution to reflect a minimum contribution of 2% of the library's total budget to entitle a funding agency a seat on the board, with total board not to exceed 15 members. Final wording will be crafted before the next quarterly meeting.

Regional Reports: Kathryn Ames & Donna Brumby

- Staff Development Day: Web 2.0- Way to Go!
- Workshop on strategy to increase local funding of the library (yellow sheet)
- FOL appreciation week begins October 21. Greg Jones noted that the Oglethorpe Friends group had accomplished much over the past year with a with most of the work being carried out by a few core members.
- Open meeting law reminder
- MRR Grant – pink sheet
- Circulation – blue sheets

Old Business:

- Custodial Contract bids will be requested in next issue of Oglethorpe Echo.
- \$500 contribution from Commercial Bank secured by Peggy Hroma to be dedicated to audio books and craft magazines.

New Business:

- Investigate to see special designated funding for library could be added to the next Special Local Options Sales Tax.
- Encourage local state representatives to increase the state budget by \$2 Million for library books, library construction and outreach.

Motion to Adjourn made by Tom Gresham, 2nd by Greg Jones.